

## **Job Title: Head of School**

**Location:** Dayspring Christian Academy, Blacksburg, Virginia

**Reports To:** Board of Trustees

**Job Type:** Full-Time, Exempt

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**About Us:** Dayspring Christian Academy, located in Blacksburg, Virginia is a Christ-centered educational community committed to developing students academically, spiritually, and socially. We believe in the holistic development of children, nurturing their God-given potential, and preparing them to be responsible and compassionate leaders in our world. We are seeking a dynamic, visionary, and faith-driven Head of School to lead our school into the future.

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**Position Overview:** The Head of School is the chief executive officer of the institution, providing spiritual, academic, and operational leadership. This individual will uphold and advance the mission of the school, ensuring that all aspects of the school's programs are consistent with its Christian values and ethos. The Head of School will be a strong leader who exemplifies Christian character and is committed to fostering a nurturing environment for students, faculty, and staff.

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### **Qualifications:**

- Degree in education, leadership, or a related field (master's degree preferred).
  - Experience in Christian education or leadership roles (5 years or more preferred)
  - Excellent communication, interpersonal, and leadership skills.
  - Experience in fundraising and community outreach is highly desirable.
  - Strong administrative and financial management skills, with experience in budgeting, strategic planning, and operational oversight.
  - Personal commitment to the Christian faith, with a demonstrated ability to integrate faith into all aspects of education and leadership.
  - Must pass a criminal background check.
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### **Personal Characteristics:**

- Christ-centered servant leadership approach.
- Visionary with the ability to think strategically and lead effectively.
- Strong relational skills and a heart for mentoring students and staff.
- Collaborative and inclusive in decision-making, fostering a positive school culture.
- Committed to excellence and continuous improvement in all aspects of the school.

## Key Responsibilities:

1. **Spiritual Leadership:**
  - o Provide visionary leadership that models a Christ-centered approach to education.
  - o Integrate faith and learning throughout the curriculum and school culture.
  - o Encourage spiritual development of students, faculty, and staff through regular chapel services, Bible study groups, and prayer.
2. **Academic Leadership:**
  - o Ensure academic programs are rigorous, relevant, and aligned with best practices.
  - o Foster collaborative environment for faculty to engage in professional development.
  - o Assess and improve student learning outcomes, both academically and spiritually.
3. **Administrative Oversight:**
  - o Oversee daily operations: staffing, budgeting, curriculum development, and facilities.
  - o Manage the school's budget in alignment with the mission and goals of the school.
  - o Comply with local, state, national educational regulations, and Christian standards.
4. **Community Engagement:**
  - o Build and maintain strong relationships with parents, students, faculty, and alumni.
  - o Represent the school in the broader community: churches, organizations, and donors.
  - o Foster a welcoming and inclusive school environment for all students and families.
5. **Leadership Development:**
  - o Recruit, hire, retain faculty/staff who align with our mission and academic standards.
  - o Provide ongoing mentorship and professional development for teachers and staff.
  - o Encourage a culture of excellence, accountability, and Christian service.
6. **Strategic Planning and Visioning:**
  - o Lead the development and implementation of the school's long-term strategic goals.
  - o Identify opportunities for innovation while preserving the core values of the school.
  - o Regularly communicate the school's vision, mission, and goals to the Board of Trustees, faculty, staff, and the wider community.

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\*Salaried position with benefits.

\*\*Review of Applications will begin February 24, 2025. Position will remain open until filled.

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**To Apply:** Please download and complete the Staff Application for employment found here [http://www.dayspringchristianacademy.org/uploads/7/4/1/4/74146213/general\\_employment\\_application.pdf](http://www.dayspringchristianacademy.org/uploads/7/4/1/4/74146213/general_employment_application.pdf)

Additionally, email a cover letter, resume, and references to [headofschoolsearch@dcamail.org](mailto:headofschoolsearch@dcamail.org). In your cover letter, please explain your vision for Christian education and how your experience aligns with the mission of Dayspring Christian Academy.

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Visit our website to learn about us, our vision and mission. <http://www.dayspringchristianacademy.org/>